

REPORTS TO:	Assembly 3	PAY:	Hourly
POSITION	Full Time	FLSA CLASS	Non-Exempt
DEPARTMENT	Assembly	SHIFT	Day

JOB SUMMARY:

Assembly 2 employees report to Assembly 3 for work assignments. Assembly 2 duties will include but are not limited to completing daily production as assigned by Assembly 3, working in a team setting, having working knowledge of floor, wall and roof spacing. Be able to read a blueprint and help show Assembly 1 employees proper and safe operation of power tools while producing a quality product.

QUALIFICATIONS:

An Assembly 2 employee has the same qualifications of an Assembly 1 employee with the following additions: An Assembly 2 Employee shall be able to read blueprints, know Thermo Bond nailing patterns and understand floor joist layouts. Teach, explain, and train Assembly 1 employees. Help lead a team on builds while reporting to Assembly 3.

SUPERVISORY RESPONSIBILITIES:

- Assembly 1

DUTIES AND RESPONSIBILITIES: The Assembly 2 employee shall be required to do the following:

- Able to complete the same tasks as an Assembly 1 employee.
- Follow instruction from Assembly 3 and Supervisor
- Lay floor tile
- Trim out buildings.
- Rock wall installation
- Hypalon roof and other roofing needs when applicable
- Shim out and install air conditioners.
- Shim out and install Microflect and Louver packages.
- Work irregular hours and overtime when required.
- Create a welcoming environment.
- Bring a positive attitude each day.
- Other duties as assigned.

In performing these activities, the Assembly 2 employee is required to work under supervision and exercise initiative and report any problems, which may result in customer dissatisfaction, loss of revenues or increased costs to TBB.

REQUIRED SKILLS / ABILITIES

The Assembly 2 employee is expected to work with minimal supervision and a customer centered focus and initiative to proactively address issues which may affect Safety, Quality, Efficiency and Productivity to prevent personal injury, property damage, increased cost or loss of revenue to TBB.

TRAVEL, HOURS OF WORK, & SUPERVISION:

This position normally requires the individual to be physically present at one or more TBB manufacturing location Monday through Friday as deemed necessary. This position will report to Assembly 3.

CERTIFICATES, LICENSES AND REGISTRATIONS:

- None.

EDUCATION AND EXPERIENCE

- 3-5 years' experience in manufacturing and/or construction

PHYSICAL REQUIREMENTS (including but not limited to):

- Regularly able to work a 12-hour shift standing/walking.
- Regularly able to climb ladders repetitively.
- Regularly able to bend, crouch, twist, pull.
- Regularly able to lift/carry 80 lbs.
- Regularly able to work at a desk for short periods of time.
- Regularly able to work in all types of weather.

Revision Date	Author	Description
2/15/2023	SR	Original Release